



## RETROSPECTIVE REVIEW FOR MEDICAL NECESSITY

**Applicable Services:**

- **PT/OT/CHIRO/SPEECH/ACUPUNCTURE PERFORMED BY OUT-OF-NETWORK PROVIDERS**
- **GENDER AFFIRMING SERVICES**

**Do not use this form:** 1) to request an appeal, 2) to confirm eligibility, 3) to verify coverage, 4) to ask whether a service requires prior authorization, 5) to request prior authorization of a prescription drug, 6) for services that require precertification, or 7) to request a referral to an out of network physician, facility, or other health care provider.

| MEMBER INFORMATION   |   |
|--|---|
| Legal Name:  | Preferred Name (if different):                                      |
| DOB:   | Address:  |
| Member ID:   | Phone/Email:  |
| GENERAL INFORMATION  |   |
| REVIEW TYPE:   | NON-URGENT <input type="checkbox"/> URGENT <input type="checkbox"/> |
| Clinical Reason for Urgency:                                       |   |
| PROVIDER INFORMATION   |   |
| Referring/Requesting Provider Information                          | Rendering/Attending Provider Information                            |
| Name:  | Name:   |
| Practice Name:   | Practice Name:  |
| Address:   | Address:  |
| Phone:   | Phone:  |
| Fax:   | Fax:  |
| Email:   | Email:  |
| REQUIRED CLINICAL INFORMATION                                      |   |
| Date of Request:   | Type of Service:  |
| Dates of Services:   |   |
| Diagnoses (List ICD-10 Codes and Descriptions)                     | 3)  |
| 1)   | 4)  |
| 2)   | 5)  |
| Additional:  |   |
| Procedure(s) Requested (List all CPT/HCPCS Codes)                  | 4)  |
| 1)   | 5)  |
| 2)   | 6)  |
| 3)   | 7)  |
| Additional Clinical Information Attached: <input type="checkbox"/> | Number of Pages: <input type="checkbox"/>                           |

**PLEASE NOTE:** Determination of medical necessity will be made in an expedited manner upon receipt of this form and all necessary information. There may be a delay if additional information is needed. Wellfleet may utilize independent review organizations. Clinical review criteria and information on how to submit pre-certification requests to UM vendors may be found <https://wellfleetstudent.com/forms>.

**Completed form and all supporting documentation may be submitted to Wellfleet via fax (413-781-1958) or email [priorauth@wellfleetinsurance.com](mailto:priorauth@wellfleetinsurance.com).**